



City of Hermosa Beach  
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Email: [lcastillo@hermosabch.org](mailto:lcastillo@hermosabch.org)



Received By: CC  
Referred To: PW  
Date Referred: 3/13/17

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney-client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <b>Franklloyd Buendia</b>	Email: <b>franklloyd.buendia@gmail.com</b>
Address: <b>17410 Elaine Avenue, Artesia, CA 90701</b>	
City: <b>Artesia, CA 90701</b>	
Phone: <b>562-412-2520</b>	
Fax:	

**Record or Document Requested:**

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

**I am looking to obtain As-Built drawings that show existing utilities (i.e., sewer, storm drainage, water, gas, electrical, etc.) along 24th Place. The project site is located at 719 24th Place, Hermosa Beach, CA. Please see attached Vicinity Map for more information.**

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. Accepted method of payment: Cash or check. Credit card accepted in person only.

**03/13/2017**

**Signature**

**Date**

**For Departmental Use Only:**

**Action Requested:**  
 **Review Only**  
 **Copies Requested**

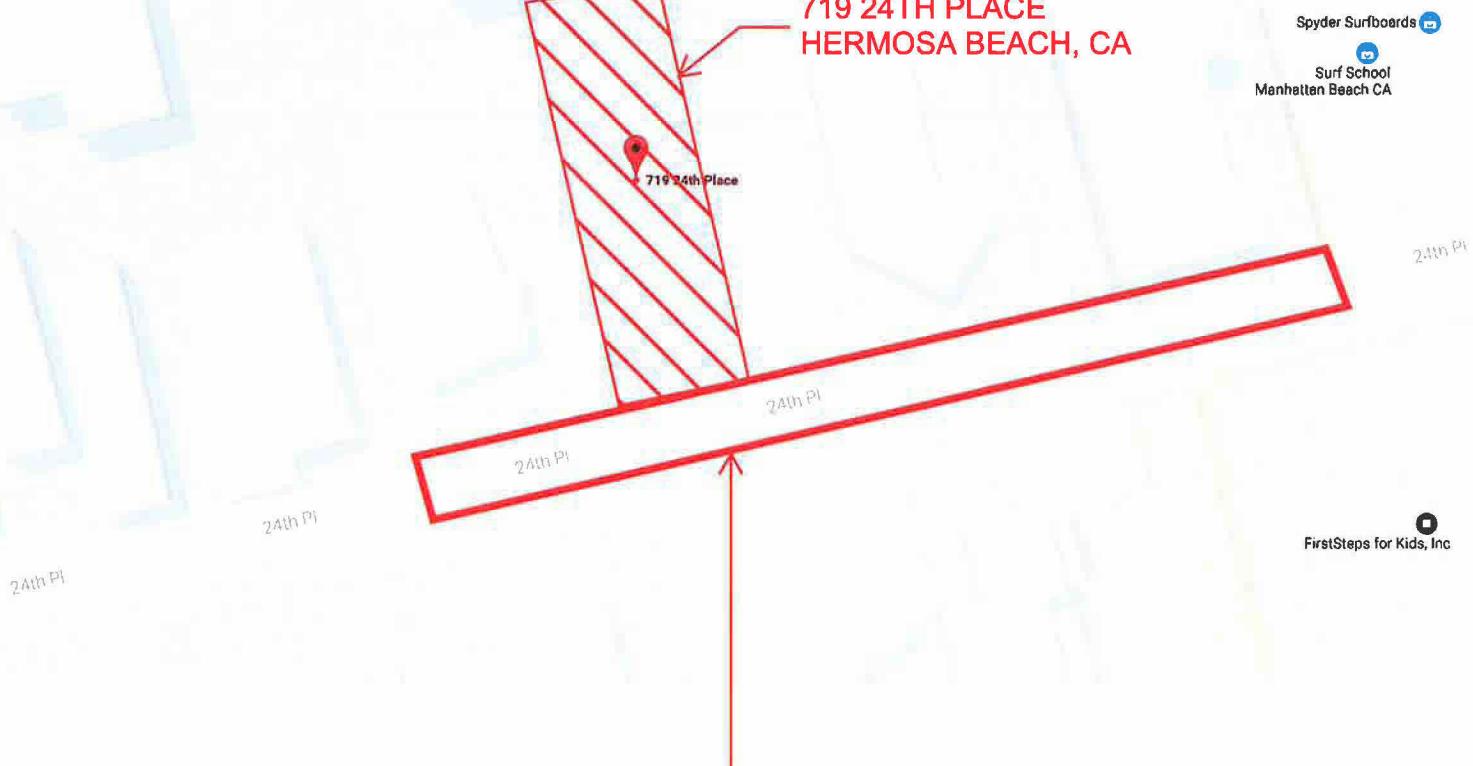
**Action Taken:**  
 **Document Reviewed**  
 **Copies Provided**  
 **Refusal/Reason**

**By** \_\_\_\_\_ **Date** \_\_\_\_\_  
 **Non-Existent Document**  
 **Other (Please Explain)**

**For City Clerk's Use Only:**

**Date Requestor Notified** \_\_\_\_\_ **Notified By** \_\_\_\_\_ **Date Picked Up or Mailed** \_\_\_\_\_

PROJECT SITE:  
719 24TH PLACE  
HERMOSA BEACH, CA



PLEASE PROVIDE AS-BUILT DRAWINGS  
THAT SHOW EXISTING SEWER, STORM  
DRAIN, GAS, WAER, AND/OR ELECTRICAL  
FOR THE STREETS ENCLOSED IN RED.

**Lizanne Castillo**

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**From:** Frankloyd Buendia <frankloyd.buendia@gmail.com>  
**Sent:** Monday, March 13, 2017 9:06 AM  
**To:** Lizanne Castillo  
**Subject:** 719 24th Place - Public Records Request  
**Attachments:** 719 24th Place - Public Records Request.pdf

Good morning,

This is Frankloyd Buendia, a Civil Engineer looking for as-built information for a project located at 719 24th Place, Hermosa Beach, CA.

I am seeking as-builts that shows existing sewer, storm drain, water, electrical, and gas.

Please see the attached Public Records Request form for more information.

Let me know if you need anything else.

Many thanks,

Frankloyd Buendia, PE